



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS OCTOBER 18, 2017 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:00 p.m. on October 18, 2017. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director D'Alessandri

Director Mina was absent.

Staff present:

Rob Holmes, General Manager and Secretary
Cher Ruzek, Office Manager and Assistant Secretary.
Theresa Snyder, Accounting Administrator

President Bianchi led the flag salute.

At this time, the Board proceeded to Agenda Item C.

C. Public Comment

None.

D. Information Only

The Board received the Statement of Investment Policy, and the Financial Statements for September 2017.

E. Consent Calendar

Motion was made by D'Alessandri, seconded by Adams, to approve the Consent

Calender.

1. Minutes of the September 20, 2017 Regular Board Meeting
2. General Fund Claims (for ratification): \$107,272.02
3. Purchase Order No(s): 2017-021

The motion carried unanimously.

General Counsel

Temporary legal Counsel, Best, Best & Krieger not present.

F. Finance Committee Report

Director D'Alessandri reported that at their recent meeting, the Finance Committee discussed the progress of the audit and informed the Board that the audit firm, Leaf & Cole will make a presentation at the November Board meeting.

Accounting Administrator Snyder updated the Board with the CHP patrol statistics .

At this time the Board returned to Agenda Item B.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for September 2017 and updated the Board on October activities. He reported that property crime has tapered off after the arrest last month; a vandalized mailbox; an arrest of a person carrying a concealed firearm, and recovery of a stolen vehicle. He also stated he is continuing traffic enforcement on Sandia Creek Drive. The written report is on file with the District.

Lieutenant Bruce Smith introduced himself to the Board and informed them he will be taking over for recently promoted to Captain, Lisa McConnell.

G. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee discussed the need for a temporary maintenance worker; notice received to vacate the yard location; potential costs for "round-about" construction; LED lighting on existing signage, and future projects. He also stated there were no new tract or parcel maps received.

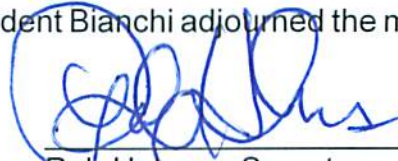
H. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board regarding the FEMA projects: small projects are out for public bid and will be presented to the Board for approval in November; large projects preliminary design and estimated cost have been submitted to FEMA for their approval. He also informed

the Board that the fall clean-up with CR&R has been scheduled for December 2, 2017.

I. **Adjournment**

There being no further business, President Bianchi adjourned the meeting at 6:35 p.m.



Rob Holmes, Secretary
Board of Directors

ATTEST:



Gene Bianchi, President
Board of Directors